



# Independent Billiard League of Houston, Inc. 2011 Winter Season

## BY-LAWS

### ARTICLE I – OPERATION

The League will operate under rules established by the Independent Billiard League of Houston.

### ARTICLE II – MEMBERSHIP

1. Any member in good standing is one who is sanctioned, dues-paying member, willing to abide by the rules of this League and shows good sportsmanship and proper display while playing the game. Any statement of complaint will be brought before the Board of Trustees for review.
2. Any member that is not in good standing as determined by the Board of Trustees and/or the Board of Directors shall not participate in any League functions, i.e., tournaments, parties, etc., shall not be eligible for any League award.
3. Any person involved in any unsportsmanlike conduct will be suspended from the League until the following monthly called meeting.
4. The Board reserves the right to pursue disciplinary action against any member who causes physical damage to a club or established place of play that the League uses, if found guilty.
5. A committee of five team captains will be elected by luck of the draw to give a decision on each protest.
6. A committee will be elected, by the luck of the draw, to deal with Policies and Procedures for disciplinary action with approval by the League, with each situation that occurs.
7. League Cards for all league members will be distributed when they are received from the sanctioning organization. Any additional League members enrolling in the League after original cut-off date must join as a substitute. A one-week grace period (from Thursday before 8 p.m. to play the following Thursday) will be observed before the first night of play. League Cards for those new members will distributed when they are received from the sanctioning organization. (05/04)

### ARTICLE III – MANAGEMENT

Management of the League will be vested in the Board of Trustees, consisting of all elected officers, and in the Board of Directors, consisting of all Team Captains and/or representative and in any other position appointed by the President and deemed part of the Board of Directors. Any emergency decision regarding the management or operation of the League shall be vested in the Board of Trustees.

## **ARTICLE IV – ELECTIONS**

- A. The Board of Trustees shall be elected by the general membership following a term of two complete seasons of play.
- B. Election of all officers shall be done by written ballot, which is to be preprinted.
- C. Other than reading a list of the nominated candidates, there is to be no discussion on the qualifications of any candidate on election day, unless authorized by the general membership by a simple majority vote.
- D. Elections shall be held at the last Board of Director's bi-monthly meeting of the second season following the election of the current Board of Trustees. **(02/07)**

## **ARTICLE V – NOMINATIONS**

- A. Nominations for all elected officers shall be made by any member in good standing.
- B. Nominations will be accepted, either in writing or from the floor at the monthly meeting, one month prior to the elections. All nominations must be seconded. All nominations must be accepted by the nominated candidate before the nomination will be considered valid. There will be no nominations allowed on election day, except as authorized by a simple majority vote of the general membership. Nominees will be allowed to provide a short statement regarding their qualifications for the position if they desire. (05/04)

## **ARTICLE VI – VACANCIES**

If a vacancy occurs in any elected office, the Board of Directors shall hold nominations and elect an individual to serve the remainder of the term. The nominations and election will be held at the next meeting following the announced vacancy. If no candidates are nominated for the office, the President may appoint someone to serve the remainder of the term.

## **ARTICLE VII – TEAM CAPTAINS**

Team Captains shall be elected by the members of the team. If a vacancy occurs, the remaining team members shall elect a new captain. If the team does not elect a new captain, the President may appoint someone from that team to serve.

## **ARTICLE VIII – APPOINTMENTS**

The President shall appoint all non-elected positions serving on the Board of Directors and shall make other appointments in a non-Board of Directors capacity as the need arises.

## **ARTICLE IX – FEES**

A predetermined fee amount will be charged as set in the Policies and Procedures of the League.

## **ARTICLE X – AMENDMENTS**

A. Proposed changes to the By-Laws or Policies & Procedures, outside of the Rules & Regulations Meeting, must be distributed to all members of the League at least ten days prior to voting on adoption or amendments. (02/07)

B. A decisive vote for adoption or amendments of the By-Laws, Policies & Procedures or Rules shall be a majority of those members present or voting by proxy at the Rules & Regulations meeting or specially called meeting of the Board of Directors. (09/04)

## **ARTICLE XI – MEETINGS**

A. Meetings of the Board of Directors shall be held at least bi-monthly. Each member of the Board of Directors will be notified of the time, date, and place at least seven days in advance.

B. The Rules and Regulations Meetings shall occur at the end of the season after the season in which elections are held.

## **ARTICLE XII – POLICIES AND PROCEDURES**

The Policies and Procedures Manual shall be established for the routine business of League operations, tournaments, awards and specific details regarding the execution of League business.

## **ARTICLE XIII – DUTIES**

The duties of the Board of Trustees and the Board of Directors shall be contained in the Policies and Procedures Manual and shall be in accordance with the rules and regulations set up by the Independent Billiard League of Houston.

## **ARTICLE XIV – MONIES**

All monies and funds of the League shall be handled only through a bank account drawn on a Harris County, Texas bank. This account shall be used for all receipts and payments of expenses. Proper documentation for debit and credit recorded must be kept. One signature is required on each check written, and this signature is limited to either the President or Treasurer of the current Board of Trustees. (11/05)

## **ARTICLE XV – REMOVAL**

Any elected officer may be removed or recalled from office by petitioning the Board of Directors with signatures equaling not less than two-thirds of all League members in good standing, and action by the Board of Directors requiring passage by a two-thirds majority vote of those present.

## **ARTICLE XVI – SPECIAL MEETINGS**

A special meeting of the Board of Directors may be called by the President for handling of special matters of importance. This may be done by notifying each member of the Board of Directors not less than 48 hours prior to the special meeting. Notification may be verbal or written.

## **ARTICLE XVII – COMPENSATION**

The Secretary and the Treasurer will have their individual dues waived as compensation for services. (02/97)

## **ARTICLE XVIII – APPOINTMENT OF VACANCIES**

If any appointed position becomes vacant, the position shall be re-appointed in the same manner as the original appointment for the unexpired term.

## **ARTICLE XIX – RESIGNATION**

Any resignation of a member shall be made upon verbal notification to the Team Captain, and he shall act accordingly to notify those in record keeping positions.

## **ARTICLE XX – BOOKS AND RECORDS**

The League shall keep accurate books and records for all times. All information may be inspected at any time provided the request is made by the member for and within a reasonable period of time. All books and records are the property of the Independent Billiard League of Houston.

## **ARTICLE XXI – QUORUM**

The presence of a majority of the Board of Directors is necessary at a meeting in order to form a quorum. The majority of the quorum voting shall rule.